

## Medication Management Curriculum Review

| Curriculum Topic  | Location within your training<br>(Chapter, section, page, etc.) | DPBH Feedback<br>(HCQC Use only) |
|---|---|----------------------------------|
| A. NRS and NAC concerning medication management in detail (NRS.449.0304(6) and NAC 449.2742 – NAC 449.2748). Regulations may be imbedded throughout the training relevant to the topic being presented. |   |                                  |
| B. Medication Technician:<br>1. Duties and responsibilities<br>2. Can and cannot do   |   |                                  |
| C. General information:   |   |                                  |
| 1. Common abbreviations used by physicians and pharmacists for medication prescription/instructions.  |   |                                  |
| 2. Facility medication plan – protocols, policies, and procedures for:  |   |                                  |

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| a. ordering new prescriptions  |   |                                  |
| b. re-ordering current prescriptions   |   |                                  |
| c. requesting refills  |   |                                  |
| d. medication safe storage and handling – oral, topical, suppositories, ophthalmic |   |                                  |

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| e. medication destruction  |   |                                  |
| f. medication delivery log   |   |                                  |
| 3. Common medication types and what they are for; generic and brand name, statin drugs, blood thinners, nitroglycerin, laxatives, antihistamines, antibiotics, bronchodilators, diuretics, anti-hypertensives, analgesics, anti-depressant, anti-anxiety, sedative/hypnotic, anti-psychotic, anti-ulcer, anti-osteoporosis, eye drops, ear drops, etc. |   |                                  |
| 4. Commonly prescribed controlled substances/medications (in residential care)   |   |                                  |

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| 5. Types of orders a physician may give – routine, PRN, single (one time), STAT, hold, change, discontinue. |   |                                  |
| 6. Different routes medication can be administered – Allowed; not allowed                                   |   |                                  |
| a. oral   |   |                                  |
| b. sublingual   |   |                                  |

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| c. transdermal         |   |                                  |
| d. topical             |   |                                  |
| e. otic (ear)          |   |                                  |
| f. ophthalmic (ocular) |   |                                  |

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| 7. Medication packaging types- bottles, bubble packs, blister packs, patches, etc.   |   |                                  |
| 8. Medication forms – tablet, capsule, cream, elixir, enteric coated tablet, fast-dissolving tablet, gelcap, powdered, inhaler, ointment, solution, suspension, transdermal patch. |   |                                  |
| 9. Allergies, drug interactions, contraindications, side-effects, adverse reaction and toxicity.   |   |                                  |
| D. How to read the label on medications.   |   |                                  |

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| E. Doctor's orders   |   |                                  |
| 1. Importance of following the instructions as they are written on a label of medication.  |   |                                  |
| 2. Importance of administering medications as prescribed, as it related to the therapeutic medication levels in the bloodstream.                                   |   |                                  |
| 3. Importance of having over the counter medications, dietary supplements and any other substances approved by the physician prior to the resident receiving them. |   |                                  |

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| 4. How to determine the schedule of administration based on physician's instructions. |   |                                  |
| F. Medication Administration  |   |                                  |
| 1. Ultimate User Agreement.   |   |                                  |
| 2. Resident rights concerning medication administration.                              |   |                                  |



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| 3. Six rights of medication administration – right resident, right drug, right dosage, right time, right route, and right record/documentation. |   |  |
| 4. Three checks prior to administration.  |   |  |
| 5. When a pill can be cut and the proper way to cut a pill.   |   |  |
| 6. When a pill can be crushed and how to crush a pill properly.   |   |  |

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| 7. When a liquid medication can be given and how to measure liquid medication accurately.  |   |  |
| 8. Antibiotic therapy and therapeutic serum levels.  |   |  |
| 9. Situation when a caregiver can provide treatments such as antibiotic cream and other topical solutions to a resident without a physician's order. |   |  |
| 10. How to determine a resident's need for "as needed/PRN" medications.  |   |  |

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| G. Medication<br>Administration Record (MAR)<br>– Documentation of..... |   |                                  |
| 1. Routine medication<br>administration.                                |   |                                  |
| 2. PRN medication<br>administration.                                    |   |                                  |
| 3. Change order of<br>medications.                                      |   |                                  |

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| 4. Discontinued medications.   |   |                                  |
| 5. Medication refusals; necessary notifications to physician, family, guardian, etc. |   |                                  |
| 6. Resident out of the facility (hospital, with family member, etc.)                 |   |                                  |
| 7. What to do if/when a mistake is made in administration of medication.             |   |                                  |

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| H. Changes in a resident's condition that should be reported to a physician, signs and symptoms of allergic reaction. |   |  |
| I. What constitutes an emergency that warrants a 911 call.  |   |  |
| J. Caring for residents with special needs:   |   |  |
| 1. How to assist residents with oxygen – concentrator, portable O2 tanks  |   |  |
| 2. Residents with two types of diabetes as related to medications.  |   |  |

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| 3. Residents with dementia, its various symptoms, types and treatments; i.e., Alzheimer’s disease, vascular dementia, as they relate to medications. |   |  |
| 4. Residents with Parkinson’s disease and treatments as related to medications.  |   |  |
| 5. Dealing with “troubling behavior” of residents and noting behavior changes as related to medications.   |   |  |
| 6. Residents with renal dialysis, as related to medications and diet.  |   |  |

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| 7. How to assist residents with asthma and treatments such as nebulizer.  |   |                                  |
| 8. Managing and assisting residents in self-administering medications.  |   |                                  |
| K. How to prevent disease transmission, handwashing, appropriate actions when exposed to blood borne pathogens. |   |                                  |
| L. Finding information about medications.   |   |                                  |

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| 1. Hand washing.  |   |                                  |
| 2. Putting on and taking off gloves.  |   |                                  |
| 3. Pouring medication and passing to a “dummy” resident while practicing the 3 Checks and 6 Rights. |   |                                  |
| 4. Assisting with oral, sublingual, topical (patches, creams/lotions/other solutions)               |   |                                  |



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| 5. Assisting with eye drops, ear drops, nose drops/spray, inhalers. |   |                                  |
| 6. Cutting, crushing medications.                                   |   |                                  |
| 7. Reading/interpreting a prescription label.                       |   |                                  |
| 8. Labeling OTC meds and nutrition supplements.                     |   |                                  |
| 9. Controlled substances counts.                                    |   |                                  |

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| 10. Storing external properly.                                    |   |  |
| 11. Documenting on MAR – routine and PRN.                         |   |  |
| 12. Documenting a “DC” order.                                     |   |  |
| 13. Completing an Incident Report documenting a medication error. |   |  |
| 14. Filling out Medication Destruction Form.                      |   |  |

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| 15. Filling out Medication Delivery Log                                   |   |                                  |
| 16. Filling out Resident Missed/Refused Form to be sent to the physician. |   |                                  |
| 17. Changing the order on MAR and bottle.                                 |   |                                  |
| 18. How to discard unused medications.                                    |   |                                  |